



Employee Relations Organizations Meeting
August 26, 2022 – 10:00am to 11:00am
Zoom

Moderator: Debbie Long

Representatives Present:

ERC: Katora Jones, Victoria Christian, Linda Johnson, Lyncie Crawford,

ESC: Yin Su, Selena Strong, Venus Claxton, Dorothea Owens, Lisa Hall, Blake Dingman

Representatives Absent: April Phetteplace, Rosalie Nelson, Janette Smith, Andrea Briggs, Kimberlee Norwood, Bran Upchurch, Nathan Tipton, Nury Magana, Jean Perdicaris

Minutes Secretary: Debbie Long

Visitors: none

Meeting Agenda and Minutes

10:00am **Welcome and Attendance – Debbie Long**

10:05am **Discussed and strategized for the new term election**

- Need to engage the campus and create awareness of the ERC/ESC. How can we share knowledge about the committees and the upcoming election?
 - Work with marketing to create and advertise digital flyers
 - Use daily digest
 - Share information through the business managers meeting and listserv
 - Create a video about the group
 - Include information in intercollege newsletters
 - Table for the ERC/ESC at benefits fair or employee appreciation event

10:30am **Round Table**

AFSA - AFSA has a newly created position filled and that person starts Thursday, 9-1. Her name is Dr. Liz Hal. She will be the assistant vice chancellor for Academic, Faculty and Student Affairs. One of her first duties will be to get IPE (Interprofessional Education) off and running. She comes to us from COP and has an outstanding working knowledge of UTHSC.

Forensic Center - All is well at the Forensic Center!!! We are busy as usual. We have filled our front office position. No other updates.

Pharmacy – The following new staff will be starting over the next couple of weeks in the College of Pharmacy:

1. Tori Fleming – Administrative Aide (6th Floor) – Monday, August 8, 2022
2. Geraldine Anderson – Business Manager – Monday, August 15, 2022
3. Reanna Morgan – Administrative Aide (4th Floor) – Monday, August 22, 2022
4. Stephanie Bozarth – Sr. Conference Specialist (Knoxville) – Monday, August 22, 2022
5. Joseph Hooker – Grants Coordinator – Wednesday, August 24, 2022
6. Ava Smith – Administrative Aide (3rd Floor) – Monday, August 29, 2022

Mary Judson's last day at College of Pharmacy was 8/12/22

Research – the Office of Sponsored Program some newer hired people names for your reference.

1. Shannon Guyot
Sponsored Program Administrator sguyot@uthsc.edu
2. Ran "Emily" Zhuang (Internal transferred from the College of Medicine)
Sponsored Program Analyst rzhuang@uthsc.edu
3. Boatner, Linsey C
RESEARCH CONTRACTS ADM II lboatne2@uthsc.edu;
4. Edwards, Nathan David
RESEARCH CONTRACTS ADM II nedwar19@uthsc.edu;

Health Professions – Business as usual.

Dentistry – Welcome aboard to:

Quincy Houston	Business Finance Department/Shipping Receiving
Jamerica Sisk	Administration
Hannah Green	Oral Surgery Department

Congratulations to:

Alecia Reynolds new position in Clinical Affairs as Senior Admitting Clerk

Bid farewell to:

Dr. Martha Wells in Pediatric Dentistry going to St. Jude

Fay Ellis in Pediatric Dentistry going to private practice dentistry outside of UT

Construction is still going smoothly on the new addition.

Information Technology (IT) –

- Season for upgrades and infrastructure updates
- If you are interested in finding out about outages, go to UTHSC.edu/TechConnect
- We will be celebrating our 1 year anniversary for TechConnect! Tentatively scheduled for September 14th in the Madison Plaza!
 - We will be doing demos
 - Answering questions
 - Getting voice of the customer!
 - Want to encourage people to go to the client portal to submit tickets, find answers, and learn about technology available on campus.
- RingCentral – slow & steady – very dependent upon the vendor
- New Project Manager – Tracy Adkisson
- New Service Desk Technician – Zach Young
- Lots of movement between departments as people get promoted.